

ASUOGYAMAN DISTRICT ASSEMBLY



ANNUAL ACTION PLAN, 2025

OCTOBER 2024

1.1 INTRODUCTION

The 2025 Annual Action Plan is part of the Ghana's Medium Term National Development Policy Framework which spans from the 2022 to 2025. This framework also known as agenda for jobs: creating prosperity and equal opportunity for all Ghanaian's aims to improve the living conditions for all Ghanaian's. It embodies projects and programmes set aside for review and implementation.

This Annual Action plan is made up of 239 activities (programmes and projects) under the various development dimensions: (Economic Development (32), Social Delivery (81), Environment, Infrastructure, Human settlement and Sanitation (51), Governance, Corruption and Public Accountability (75). A substantial proportion of these activities focus on social development aligning with the identified needs of the communities.

The Annual Action Plan has a legal backing from the 1992 constitution. In view of this, regulations, every president is mandated within two years after assuming office, present to parliament a coordinating programs of Economic and social Development policies (CPESPPS). These policies include agricultural and industrial programs at all levels and in all regions of Ghana (Article 36, Clause 5). Other relevant status for development planning includes the local Government Act,2016(Act 936) and civil service Act 1993(PNDC Law 3270 which forms the basis for preparation of the Annual Action Plan.

As part of this larger picture, every District Assembly shall prepare Annual Action Plans to implement the District Development Plan: National Development Planning(system) Act,1994(Act 480) section 16.

DEVELOPMENT DIMENSION: ECONOMIC DEVELOPMENT
GOAL: BUILD A PROSPEROUS SOCIETY

Programme	Sub Programme	Broad Activities	Location	Time Frame (2025)				Cost			Programme Status		Implementing Institution/Dept	
				q1	q2	q3	q4	GOG	IGF	Others	Ne	o	u	Lead
Economic Devt.	Trade and Industry	Organise Client Counselling sessions for 200 BAC Clients	District Wide					-	-	1,000	√		BAC	BAC Clients
		Registration of Businesses with RGD /GSA/FDA for BAC Clients	District Wide					-	-	12,000	√		BAC / REP	BAC Clients
		Organise business management and marketing training for Associations	District Wide					-	-	2,000	√		BAC / REP	BAC Clients
		Organise training on digital platforms for registered businesses	District Wide					-	-	3,000	√		BAC / REP	BAC Clients
		Organise business Forum for BAC Clients and Stakeholders	District Wide					-	-	2,000	√		BAC / REP	BAC Clients
		Organize client exhibition shows and study tours for clients	ADA					6,000			√		BAC	ADA
		Organise Business development forum	Atimpoku					20,000			√		BAC	ADA
		Organise Sensitization Monitoring, Evaluation, Auditing of Co-operative Societies.	District Wide						2,000		√		Dept. of coop.	
		Develop Asuogyaman tourism and Business hub	District wide					10,000			√		ADA	GTA
		Organize Asuogyaman Tourism and Arts Festival	Atimpoku					10,000		600,000	√		CSO	ADA

Programme	Sub Programme	Broad Activities	Location	Time Frame (2025)				Cost			Programme Status		Implementing Institution/Dept			
				q1	q2	q3	q4	GOG	IGF	Others	Z	e	O	U	Lead	Collab.
Economic Devt.	Agriculture services and mgt.	Organize one RELC District Planning meeting	ADA					4,000				√		DDA	FBOs, ERCC	
		Establish 4 demonstration fields	District wide					3,000				√		DDA	FBOs	
		Organise farmer education and provide direct extension services to farmers/ FBOs.	District wide					20,000				√		DDA	Farmers & FBOs	
		Organize 10no training for farmers on agricultural mechanization	District wide					7,000				√		DDA	FBOs	
		Participate in commodity Stellate market fair in Koforidua	Koforidua					5,000				√		DDA	Businesses	
		Conduct 4 monitoring and supervision visits	All zones					4,000				√		Agric	AEAs, FBOs	
		Hold district annual planning and performance review/stakeholder meeting	ADA					3,000				√		Agric	Farmers & FBOs	
		Organize Farmers' Day celebrations	Selected Community					80,000				√		Agric	DA	
		Organize demonstration for 100 women on preparation of tombrown, soya fortified gari	District wide					5,000				√		Agric	DA, FBOs	
		Training of 50 women processors on packaging and labelling of products as well as marketing	District wide					2,500				√		Agric	DA, FBOs	
		Inland fisheries resource management	Fishing communities							15,000			√		FC	ADA, Fishermen
		Aquaculture training and extension	Fishing communities							10,000			√		FC	ADA, Fish Farmers
Construction of 24hr model market at Asikuma	Asikuma							4,700,000			√		DWD	CA		

DEVELOPMENT DIMENSION: SOCIAL DEVELOPMENT

GOAL: CREATE OPPORTUNITIES FOR ALL

Programme	Sub Programme	Broad Activities	Location	Time Frame (2025)				COST			Programme Status		Implementing Institution /Dept			
				q1	q2	q3	q4	GOG	IGF	Others	New	OG	Lead	collaboration		
Social Service Delivery	Education Youth and Sports	Organise Independence Day Anniversary celebrations	Akosombo					60,000				√		GES	ADA	
		Organise STMIE Clinic	District wide					30,000				√		GES	ADA	
		Organise my First Day at School	District wide					13,000	10,000			√		GES	ADA	
		Organise School Health Education Program	District wide					4,000				√		GES		
		Organise Workshop for DEOC, SMC & PTA/ Management Training for Front Liners/Accounts	District wide					15,000				√		GES	ADA	
		Organise school Sports & Games and cultural festival.	District wide					32,000				√		GES	ADA	
		Organise ICT Clinic for BECE Candidates	District wide					3,000				√		GES		
		Completion of 1no. 3unit classroom block with staff common room, office and store, computer lab and 8-seater WASH facilities for Tortibo JHS	Tortibo							100,000				√	ADA	GES
		Construction of 1no. 3unit JHS block with staff common room, office and store, computer lab and 8-seater WASH facility for Asegya D/A	Asegya							800,000				√	ADA	GES

Programme	Sub Programme	Broad Activities	Location	Time Frame (2025)				COST			Prog. Status		Implementing Institution /Dept	
				q1	q2	q3	q4	GOG	IGF	Others	New	OG	Lead	Collab.
Social Service Delivery	Education Youth and Sports Library Service	Provide financial assistance to 50 brilliant but needy students	District wide					150,000		150,000	√		VRA	ADA, GES
		Construction of 1no. 6unit classroom block with staff common room, office and store, computer lab and 8-seater WASH facility for South Senchi D/A Primary	South Senchi					1,200,000			√		ADA	GES
		Construction of 1no. 3unit KG block for Asikuma basic School	Asikuma					500,000			√		ADA	GES
		Completion of 1no. 16- seater W/C toilet facility for Akwamuman SHS	Akwamuman SHS					300,000				√	ADA	GES
		Construction of 1no. 3unit classroom block with office and computer lab for Gyakiti Presby Primary	Gyakiti					105, 278				√	ADA	GES
		Construction of 1no. 3unit classroom block, Office and stores for Senchi Methodist School	Senchi,					200,000				√	ADA	GES
		Conduct Mock exams for BECE Candidates	District Wide					50,000			√		GES	ADA
		Organise District Best Teacher's award event	Atimpoku					50,000		150,000	√		GES	ADA
		Organize and train 200 youth in vocational and technical skills	District wide					7,000		14,641	√		NYA	ADA
		Organize sensitization on sexual and reproductive health, mental health and personal hygiene in basic schools	District wide					10,000		10,000	√		NYA	GES, GHS and ADA
		Organize and train 200 youth in agriculture	District wide					60,348			√		NYA	ADA and Agric Dept
		Provide support and startups for 30 skilled youth	District wide					150,000		100,000	√		NYA	Master Card Foundation
		Organize entrepreneurial and Business Development Training							10,000	90,000	√		NYA	ADA

Programme	Sub Programme	Broad Activities	Location	Time Frame (2025)				COST			Programme Status		Implementing Institution /Dept		
				q1	q2	q3	q4	GOG	IGF	Others	New	OG	Lead	collab	
Social Service Delivery	Public Health Services and Management	Organise mass medical screening exercise for food/ drink vendors	Dist. Wide						14,000.00			√		EHU/ ADA	NGO
		Organize community durbars for HIV/AIDS sensitization and testing every quarter at the communities	District wide					10,000.00				√		GHS	District Assembly
		Organize community sensitization on the use of treated mosquito bed nets and malaria prevention	All sub-Districts						10,000			√		GHS	District Assembly
		Conduct active case search for all diseases at health facilities and in communities	District wide						30,000			√		GHS	District Assembly
		Sensitization of adolescents and stakeholders on teenage pregnancy	District wide						10,000.00			√		GHS	District Assembly
		Construction of 1no. CHPS Compound	Fintey					38,427					√	ADA	GHS
		Train two (2) midwives on cervical cancer	District						20,000.00					GHS	DA
		Engage adolescents through adolescent corners/clubs	District wide						5,000.00			√		GHS	DA
		Conduct sensitization and screening on female genital schistomiasis cervical cancer	District wide						50,000.00			√		GHS	DA
		Conduct mop-up on routine immunization in all communities.	District wide						15,000.00			√		GHS	DA
		Health week celebration (Child Health promotion, Breastfeeding, Cancer, HIV/AIDS)	District wide						20,000.00			√		GHS	DA
		Conduct operation research on EPI and family planning coverage	District wide						50,000					GHS	DA
Carry out Nutrition promotion activities	District wide						10,000			√		GHS	DA		

Programme	Sub Programme	Broad Activities	Location	Time Frame (2025)				COST			Programme Status		Implementing Institution /Dept		
				Q1	Q2	Q3	Q4	GOG	IGF	Others	New	OG	Lead	collab	
Social Service Delivery	Public Health Services and Management	Conduct Health durbars and community sensitization on Public Health Diseases	District wide						20,000			√		GHS	DA
		Train caterers under GSFP on nutrition	ADA					6,000				√		GHS	GES, ADA,
		Organise Public health emergency committee meetings	ADA/GHS					40,000				√		GHS	DA
		Organise District health committee meetings	ADA/GHS					15,000				√		GHS	DA
		Procure outboard motors and metal boat	ADA					30,000				√		GHS	DA
		Construction of 2no. CHPs compound	Old Akrade Yeniam					1,900,000				√		ADA	GHS
		Construction of 1no.nurse's quarters	Boso					700,000				√		ADA	GHS

SOCIAL WELFARE AND COMMUNITY DEVELOPMENT															
Programme	Sub Programme	Broad Activities	Location	Time Frame (2025)				COST			Programme Status		Implementing Institution/Dept		
				q1	q2	q3	q4	GOG	IGF	OTHERS	New	Ongoing	Lead	collaboration	
Social Service Delivery	Social Welfare and Community services	Provide support to PWDs	District wide					200,000				√		SW&CD	ADA
		Register/ update PWD database	District wide					3,300				√		SWCD	ADA
		Embark on quarterly monitoring visits to NGO's and CBO's	District wide					4,500				√		SWCD	ADA
		Payment of 6 cycles for LEAP beneficiaries	LEAP C'ties					3,300				√		SWCD	ADA
		Embark on quarterly community sensitization program on Child protection	Atimpoku Apegusu					3,300				√		SWCD	ADA/SW
		Registration and Renewal of indigenes and LEAP beneficiaries on NHIS	Apegusu Gyakiti					3,300				√		SWCD	ADA/LEAD
		Organise monitoring of Early Childhood Development Centers	District wide					3,300				√		SWCD	ADA
		Attend to and settle quarterly cases of work with families	District Wide					3,300				√		SWCD	ADA
		Family welfare case at the family tribunal	District Wide					3,300				√		Judicial Service	ADA
		Carry out 6 zonal community mobilization and educational campaigns	Atimpoku, Anum, Apegusu, Gyakiti					4,500				√		SWCD	ADA, TA
		Organize 6 zonal community sensitization on child protection and welfare issues	Atimpoku, Anum, Gyakiti					4,500				√		SWCD	ADA, TA
		Organize 6 awareness creation on Girl child, gender equality in communities	Anum, Apegusu, Akosombo					4,500				√		SWCD	ADA, TA
Conduct 6 zonal home visits	Atimpoku, Apegusu, Akosombo					4,500				√		SWCD	ADA TA		

Prog.	Sub-Prog.	Broad Activities	Location	Time Frame (2025)				COST			Programme Status		Implementing Institution/Dept		
				q1	q2	q3	q4	GOG	IGF	others	New	OG	Lead	Collab.	
				Social Service Delivery	Env'tal Health and Sanitation Services	Evacuation of waste to final disposal site	District wide					200,000			
Undertake maintenance exercise for final disposal site (SIP)								387,204					√	EHU	CA
Undertake fumigation exercise in public spaces	District wide								366,275				√	EHU	CA
Purchase sanitary tools & chemicals	Atimpoku								80,000					EHU	CA
Organize Monthly clean-up exercises (National Sanitation Day) in communities	Dist. wide								50,000				√	ADA	EHU
Provision of 2no. motorbikes for officers of EHU	Atimpoku								60,000				√	ADA	PROC.
Acquire land for final disposal site	Apeguso								100,000				√	EHU	CA
Procure 5no. solid waste containers for refuse storage	Selected Communities								200,000				√	EHU	CA
Desilting of choked gutters	Atimpoku								170,000				√	EHU	CA
Rehabilitation of Public toilets	Mpakadan, Gyakiti								250,000				√	DWD	EHU, CA
Drill 16no. mechanised boreholes for Selected communities	Selected communities													DWD	EHU, CA
Construction of 1no. small town water system with 3no. Public standpipe for Akwamufie	Akwamufie													DWD	EHU, CA
		Drill 5no. mechanised borehole basic Schools												DWD	EHU, CA
		Construction of 2no. mechanized boreholes with treatment plant	Abomayaw Mpamproase									√		ADA	CBN

DEVELOPMENT DIMENSION: ENVIRONMENT, INFRASTRUCTURE AND HUMAN SETTLEMENT DEVELOPMENT

GOAL: SAFEGUARD THE NATURAL ENVIRONMENT AND ENSURE A RESILIENT, BUILT ENVIRONMENT

PHYSICAL PLANNING

Programme	Sub Programme	Broad Activities	Location	Time Frame (2025)				COST			Programme Status		Implementing Institution/Dept		
				q1	q2	q3	q4	GOG	IGF	Others	New	OG	Lead	collaboration	
Infrastructure Delivery and Management	Spatial Planning	Preparation of local plans	District Wide					64,000				√		PPD	Chiefs & Landowners
		Organise Planning Education in communities	District wide					36,000				√		PPD	Chiefs & Landowners
		Street Naming & Property Address System for Three communities	District wide					40,000				√		PPD	Chiefs & Landowners
		Prepare site plans for the Assembly	Selected public schools					20,000				√		PPD	Chiefs & Landowners
		Update of local plans	Akrade, Senchi, Akwamufie					60,000				√		PPD	Chiefs & Landowners
		Organize meetings to approve permits and spatial plans	ADA					15,000				√		PPD	DWD
		Purchase of drone (DJI Mavic Pro3)	ADA					36,000				√		PPD	
		Reshaping of 50km access road in the district	Selected roads					420,000				√		Works	ADA
		Collaborate with ECG/VRA to extend electricity to new developing Areas	New areas						5,000			√		ECG/VRA	ADA
		Collaborate with GWCL to extend water to at least 1 community in the district	Aboasa						5,000			√		GWCL	ADA
		Construction of 1,200meter U-drain	Dzidzorkope					155,000				√		Works	ADA

Programme	Sub Programme	Broad Activities	Location	Time Frame				COST			Programme Status		Implementing Institution/Dept		
				q1	q2	q3	q4	GOG	IGF	Others	New	OG	Lead	Collab	
Environmental & Sanitation Mgt	Disaster Prevention & Mgt	Educate and sensitize the public on disaster prevention and mitigation	District wide	√	√	√	√	5,000				√		NADMO	GNFS
		Undertake Field Trips to disaster prone areas for assessment	Selected communities	√	√	√	√	3,000				√		NADMO	ADA
		Desilt Major Drains and Clean-up exercises	Atimpoku, Afabeng, Dzidzorkope	√	√	√	√	5,000				√		NADMO	ADA/ DEH
		Organize District disaster management committee meetings	ADA			√	√	5,000				√		NADMO	ADA
		Provide alternative Livelihood support training to DVGs.	District wide	√	√	√	√	8,000				√		NADMO	ADA
		Procure relief items for disaster victims	District wide	√	√	√	√	100,000				√		NADMO	ADA
		Celebration of International Day for Disaster Reduction	Selected communities			√	√	5,000				√		NADMO	ADA/ GNFS
		Organize 1no. workshop on Emergency Preparedness Environmental Management	Selected communities	√	√			10,000				√		VRA	ADA, NADMO
		Form and train fire volunteer groups	Selected communities	√	√	√	√	3,000				√		GNFS	NADMO, ADA
		Support activities of Fire service	ADA	√	√	√	√	10,000	2,000			√		GNFS	ADA
Natural Resource Conservation		Organise tree planting exercise (10 ha) in forest reserves	Sapawsu, Tasanya and Aboaben	√	√	√	√	6,000				√		Forestry	ADA
		Organize wildfire campaign and environmental conservation in forest reserves	Sapawsu, Tasanya and Aboaben	√	√	√	√	4,000				√		Forestry	
		Establish tree nurseries (10,000 seedlings)	Selected schools and communities	√	√	√	√	10,000				√		Forestry	

DEVELOPMENT DIMENSION: GOVERNANCE, CORRUPTION AND PUBLIC ACCOUNTABILITY
GOAL: MAINTAIN A STABLE, UNITED AND SAFE SOCIETY

CENTRAL ADMINISTRATION															
Programme	Sub Programme	Broad Activities	Location	Time Frame (2025)				COST			Programme Status		Implementing Institution/Dept		
				q1	q2	q3	q4	GOG	IGF	Others	New	OG	Lead	collab	
General Administration	General Administration	Organize statutory Committees, Sub – Committee & General Assembly meetings	ADA						300,000			√		CA	HODs
		Procure stationery and office furniture.	ADA					70,000				√		Proc't	
		Maintenance of official buildings	ADA					50,000	20,000			√		works	
		Organise DCE's Community interaction sessions with Electoral Areas	Area councils					50,000				√		Central Admin	HODs
		Provide support to community-initiated projects	District wide					200,00				√		ADA	
		MP's support to communities	District wide					600,000				√		MP	
		Support to security programs in the district	ADA					30,000	10,000			√		ADA	GPS
		Provide support to sub-structures	Area Councils					10,000	20,000			√		ADA	Area councils
		Renovation of Assembly's conference room	Atimpoku					150,000		50,000		√		ADA	works
		Procure air-conditions for the Assembly Hall	Atimpoku					35,000				√		ADA	CA
Renovation of 3no residential accommodation including DCE residence	Atimpoku					200,000				√		ADA	works		

Programme	Sub Programme	Broad Activities	Location	Time Frame (2025)				COST			Programme Status		Implementing Institution/Dept		
				Q1	Q2	Q3	Q4	GOG	IGF	Others	New	OG	Lead	collaboration	
Management and Administration	General Administration	Organize 1 no. sensitization meeting on road safety for 2 no. Area councils	Akosombo, Atimpoku					2000				√		DA	NYA
		Organize 1 no. Road Safety Education Durbar for stakeholders	Anum						8,000			√		CA	NYA
		Procurements of 5 no. laptops and projector	Atimpoku					150,000				√		ADA	procurement
		Maintenance of office vehicles	Atimpoku					150,000				√		ADA	transport
		Procurement of photo copier machines	Atimpoku					30,000				√		ADA	procurement
		Organize District statistical working group meetings	ADA						3,000			√		Stats	HODs
		Collect socioeconomic data	District wide					10,000				√		Stats Dept	HODs
		Procure office equipment	ADA					100,000	50,000			√		Stats	CA
		Organize stakeholder sensitization programme on revenue collection	District wide						10,000.00			√		Finance	HODs
		Provide internet access services and routine maintenance of office equipment	ADA					10,000	5,000			√		MIS	CA,
		Undertake Client Service Activities	ADA					26,300.00				√		Client Service	CA
		Organize photo exhibitions of government projects and programmes.	ADA						10,000.00			√		DIO	
Sensitize and educate the public on government policies programmes and project	District wide					10,000				√		D.I.O	PRCCC/NCCE		

Programme	Sub Programme	Broad Activities	Location	Time Frame (2025)				COST			Programme Status		Implementing Institution/Dept		
				q1	q2	q3	q4	GOG	IGF	Others	New	OG	Lead	collaboration	
Mgt and Admin	Planning, Budgeting and Coordination	Organize 4 no. quarterly DPCU and review meetings	ADA					10,000	30,000		√		Plg. unit	Depts	
		Valuation of properties	District wide					60,000			√		ADA	LVA	
		Conduct enrolment verification exercises and monitor activities of caterers under the GSFP	Selected schools						2000		√		ADA	GES	
		Conduct monitoring and evaluation of projects/programmes	District wide					60,000			√		CA	Depts	
		Organize 4No. budget committee meetings	ADA					10,000			√		CA	HODs	
		Update Database for IGF revenue sources	ADA						5,000		√		CA	DFO, MIS	
		Organize 2 No. town hall meetings	ADA					30,000			√		CA	Budget C'tee	
		Preparation of 2026 composite budget and fee fixing	Area councils					50,000			√		CA	HODs	
		Prepare 2026 RIAP	ADA					10,000	10,000		√		CA	HODs	
		Gazetting of Fee Fixing and Rate Imposition Resolution	ADA					20,000			√		Budget unit	DCD/DFO	
	Renovation of NIA Office	Atimpoku					150,000				√	DWE	NIA		
	Human Resource		Organising Capacity building workshop for Assembly members and area councils.	ADA			√		40,000			√		HRD	Consultant
			Organise Orientation for New Staff / National service personnel	ADA					2,000			√		HR	
Organize Staff Durbar and May Day celebrations			ADA					10,000	10,000		√		HR	All Depart	
Train and Facilitate Appraisal of staff and DCE&DCD's Performance Contract			ADA						5000		√		HR		

